



OFFICE OF THE
THE INSPECTOR GENERAL OF POLICE
KHYBER PAKHTUNKHWA
Central Police Office, Peshawar

STANDING ORDER NO. 01/2016

Exemption of Injured Police Personnel from Training

This Standing Order is issued under Article 10(3) of Police Order 2002 and in pursuance of the decision made in 18th meeting of Police Policy Board held on 13th August 2015 and the recommendations of the committee constituted on the subject matter.

2. **Aim:-** A number of Police Officers who sustain injuries either during training program or in the line of duty are unable to continue or undertake the compulsory and mandatory training required under the Rules in various Police Training Institutions which impedes their promotion to the next higher rank. In order to ensure timely promotions of such officers it is essential that necessary exemptions from training be allowed to such injured Police personnel.

3. **Minor/temporary Physical deformity:** - Any Police Officer who suffers from minor/temporary injury e.g. weak eyesight, partial hearing loss, broken finger etc which does not become a hindrance in performing duties and shall not be based for exemption from physical training.

4. **Major Physical Deformity:-** Any Police Officer who suffer from any disability which causes hindrance in the discharge of official duties e.g. loss of eyesight or hearing suffering from heart disease, loss of limb or any major organ will be entitled for exemption from physical training but such officers shall undergo extra courses in lieu of the exemption from physical training subject to the approval of a Regional Board to be chaired by the concerned Region Police Officer and consisting of Medical Superintendent of District Headquarters and Head of the Unit.

5. **Permanent Deformity during Training:** - Any Police Officer who suffers any serious disability during training and is unable to continue training will be exempted from training and will be considered to have qualified the ongoing training subject to the condition that he will qualify the theoretical aspects of training. Such officers will be deployed on light duty/office works in their respective Units.

6. **Functions of the Board: -**

6.1:- To meet the requirements of Clause-4 ibid the following Boards will be constituted:

- i). Regional Board as contemplated under Clause-4 ibid.
- ii). Central Board at CPO headed by the Additional Inspector general of Police Headquarters and consisting of DIG Training and Medical Superintendent of Services Hospital to hear and decide appeals against the Regional Boards.

6.2. Any officer who wants exemption from any aspect of training on the basis of any disability or injury will apply to the concerned Head of Unit, who will refer the same to the

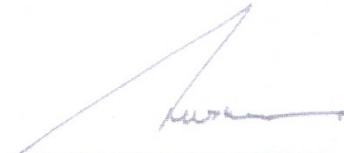
Regional Police Officer for calling a meeting of the Board for consideration of the prayer of applicant.

6.3. If an officer suffers any injury during training, then the Principal of the Training Institute will inform the concerned Head of Unit, who will forward the case to the Regional Board for recommendations.

6.4. Any person aggrieved of the decision of the Regional Board may prefer appeal before the Central Board at the CPO whose recommendations will be final.

7. **Power to remove difficulties:-**If any difficulty arises in giving effect to this order, the Provincial Police Officer may, by Notification, make such provisions as deemed appropriate.

8. **Amendment: -** All previous orders on the subject, to the extent of the provisions of this order, shall stand amended.




(NASIR KHAN DURRANI)
Provincial Police Officer
Khyber Pakhtunkhwa
Peshawar

No:- 149-224/GB/, dated Peshawar the 25th January 2016

Copy of the above is forwarded for information and necessary action to:

1. All Heads of Police Offices in Khyber Pakhtunkhwa;
2. PRO to PPO;
3. Registrar CPO.



(Muhammad Alam Shinwari) PSP
DIG Headquarters
Khyber Pakhtunkhwa
Peshawar



OFFICE OF THE
THE INSPECTOR GENERAL OF POLICE
KHYBER PAKHTUNKHWA
Central Police Office, Peshawar

STANDING ORDER NO. 02/2016
Quotas of Districts in Central Units

This Standing Order is issued under Article 10(3) of Police Order 2002 and in pursuance of the Police Policy Board decision taken in its 20th meeting held on 15th December 2015.

2. Aim: - This Standing Order aims at fixing the contributory quota of District and Regions in the executive strength of the Central Units.

3. Existing Sanctioned Strength in Rank as determining Factor: - (1) The executive strength from Constable to Sub-Inspector of all Central Units including Frontier Reserve Police, Elite force, Central Police Office, Special Branch, Traffic Khyber Pakhtunkhwa, CPO Investigation, Central Police Office, PQR and Training Schools and College will be provided by the Police Districts/Regions of the Province in accordance with the ratio of their existing sanctioned strength in overall sanctioned strength for each rank as detailed in attached Annexures.

(2) CTD Strength will be determined as per their requirement and deployment plan which has already been approved and issued vide CPO letter No. 3229-80/E-II dated 31.01.2014.

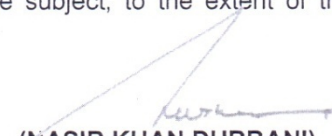
4. Recruitment, Promotions in Central Units;- Recruitment and promotion in the ranks from constable to Sub-Inspector will be carried out and be regulate in concerned Districts and Regions only. Central Units will neither recruit nor promote any officer unless it is specifically provided and allowed. All personnel serving in the central Units will be on deputation from concerned Districts and Regions and their lien will be in their parent District/Region. If in the past any recruitment has been carried out directly in the central units and lien of such recruits has not been fixed so far; it will be fixed in District of domicile of the concerned recruit. Furthermore for retirement purposes personnel will be posted back in their parent Districts.

5. Tenure:- The period in the central unit will be considered on deputation in the meaning of Police Rules and shall not exceed 03 years.

6. Application:- This Standing Order will come into force with immediate effect and transition to this scheme of things will not be at once but be in phased manner subject to occurrence of vacancies in central units and capacity of the contributing Districts to contribute as per quota in due course of time.

7. Power to remove difficulties:- If any difficulty arises in giving effect to this order, the Provincial Police Officer may by notification make such provisions as deemed appropriate.

8. Amendment: - All previous Standing Orders on the subject, to the extent of the provisions of this order, shall stand amended.


(NASIR KHAN DURRANI)
Provincial Police Officer
Khyber Pakhtunkhwa
Peshawar

No:- 225-300/GB,dated Peshawar the 25th January 2016

Copy of the above is forwarded for information and necessary action to:

1. All Heads of Police Offices in Khyber Pakhtunkhwa;
2. PRO to PPO;
3. Registrar CPO.



**(Muhammad Alam Shinwari) PSP
DIG Headquarters
Khyber Pakhtunkhwa
Peshawar`**

No:- 225-300/GB,dated Peshawar the 25th January 2016

Copy of the above is forwarded for information and necessary action to:

1. All Heads of Police Offices in Khyber Pakhtunkhwa;
2. PRO to PPO;
3. Registrar CPO.



**(Muhammad Alam Shinwari) PSP
DIG Headquarters
Khyber Pakhtunkhwa
Peshawar**

**DISTRIBUTION OF SEATS OF CENTRAL UNITS
TO DISTRICTS (FROM SI TO CONSTABLE)**

Sl#	District	RTW MANSIFIRA RATIO WISE CONTRIBUTION BY DISTRICTS						PQR RATIO WISE CONTRIBUTION BY DISTRICTS						
		SI Driver	ASI Driver	HC Driver	FC Driver	SI Driver	ASI Driver	HC Driver	FC Driver					
1	CCF Peshawar	1	0	1	0	3	0	3	0	0	0	0	0	0
2	Mardan Region	1	0	2	0	0	0	0	0	1	0	1	0	0
3	Mardan	0	0	0	0	1	0	2	0	0	0	0	3	0
4	Chasadda	0	0	0	0	1	0	1	0	0	0	0	1	0
5	Peshawar	0	0	0	0	1	0	1	0	0	0	0	1	0
6	Swabi	0	0	0	0	1	0	1	0	0	0	0	1	0
7	Hazara Region	2	0	4	0	0	0	0	0	0	0	0	0	0
8	Abbottabad	0	0	0	0	2	0	1	0	0	0	0	1	0
9	Harpur	0	0	0	0	1	0	1	0	0	0	0	1	0
10	Manshera	0	0	0	0	1	0	1	0	0	0	0	1	0
11	Bahawalpur	0	0	0	0	1	0	0	0	0	0	0	0	0
12	Fort Ghara	0	0	0	0	1	0	0	0	0	0	0	0	0
13	Kohistan U	0	0	0	0	1	0	0	0	0	0	0	1	0
14	Kohistan L	0	0	0	0	0	0	0	0	0	0	0	0	0
15	Mahaband Region	1	0	3	0	0	0	0	0	0	0	0	0	0
16	Swat	0	0	0	0	2	0	2	0	0	0	0	2	0
17	Shangla	0	0	0	0	0	0	0	0	0	0	0	0	0
18	Buner	0	0	0	0	0	0	1	0	0	0	0	1	0
19	Lower Dir	0	0	0	0	1	0	1	0	0	0	0	1	0
20	Upper Dir	0	0	0	0	1	0	1	0	0	0	0	1	0
21	Chitral	0	0	0	0	0	0	1	0	0	0	0	1	0
22	Kohat Region	1	0	1	0	0	0	0	0	0	0	0	0	0
23	Kohat	0	0	0	0	1	0	1	0	0	0	0	1	0
24	Hargona	0	0	0	0	0	0	0	0	0	0	0	0	0
25	Karak	0	0	0	0	0	0	0	0	0	0	0	0	0
26	Baramulla Region	0	0	1	0	0	0	0	0	0	0	0	0	0
27	Baramulla	0	0	0	0	1	0	1	0	0	0	0	1	0
28	Lakshmi Narayan	0	0	0	0	0	0	0	0	0	0	0	0	0
29	Dikhan Region	0	0	1	0	0	0	0	0	0	0	0	0	0
30	Dikhan	0	0	0	0	1	0	1	0	0	0	0	1	0
31	Rank	0	0	0	0	0	0	0	0	0	0	0	0	0
32	Total	6	0	13	0	20	0	20	0	20	0	20	0	1



OFFICE OF THE
THE INSPECTOR GENERAL OF POLICE
KHYBER PAKHTUNKHWA
Central Police Office, Peshawar

STANDING ORDER NO. 03/2016
Advance Course for Inspectors

This Standing Order is issued under Article 10(3) of Police Order 2002.

2. **Aim:-** The standing order aims at regulating the promotion of Inspectors to the rank of Deputy Superintendents of Police (DSsP) through Advance Course which will equip Inspectors with requisite skills and knowledge to assume and discharge higher responsibilities in a professional manner.
3. **Advance Course shall be mandatory for promotion from the rank of Inspector to the rank of DSP. No Inspector shall be promoted to the next rank unless he/she has successfully completed Advance Course in accordance with the standards and in the manner set forth to that count.**
4. **Duration and Schedule:** Duration of the course will be 14 weeks divided into two terms. The 1st course will be started in **mid March** whereas the 2nd course will take start in **mid July**. It will be conducted twice a year.
5. **Venue:** The course will be conducted at Police Training School Swat. Some of the modules to be arranged at Specialized Schools in other Regions. The venue of the course has been shifted from PTC Hangu to PTS Swat due to difficulty in arranging competent visiting faculty over there. Swat being divisional headquarters has High Court Bench, University of Swat and Saidu Sharif Medical College in its fold. Thus experienced and competent visiting faculty can easily be arranged to conduct modules in disciplines of criminal justice, medico legal and personality development etc.
6. **Nomination:** For each course maximum 25 participants will be nominated and nomination for Advance Course shall strictly be in accordance with order of seniority.
7. **Exemption:** There shall be no exemption from Advance Course on any ground whatsoever provided in case when an Inspector has attained the age of 58 years before the first day of a Advance Course for which such Inspector is otherwise due to be nominated on the basis of seniority. Such Inspector, if otherwise eligible for promotion in accordance with rules, shall be promoted without qualifying Advance Course.
8. In case an Inspector fails to join Advance Course for which he/she is nominated in accordance with seniority, on any ground whatsoever, shall not be entitled for exemption on the grounds of reaching the age of 58 years subsequently. Such an Inspector shall be required to qualify Advance Course before promotion, even if he/she has attained the age of exemption, i.e. 58 years. Otherwise he/she shall not be promoted.
9. Exemption from the physical component of Advance Course for an Inspector shall be subject to the prior approval of the Inspector General of Police on the recommendation of committee headed by Addl: IG HQrs, DIG/Trg, AIG/Establishment and Medical Officer.

10. Advance Course Syllabus:-The Advance Course Syllabus shall include the following academic modules:

- a) **Police related subjects**, including police administration, crime management, police operations, security, intelligence, IT in policing and modern policing concepts.
- b) **General subjects**, including management, leadership, human resource management, financial management, public administration, IT, etc.
- c) Any other subject approved by the Provincial Police Officer.

The Advance Course Syllabus is attached at Annexure-I.

11. Training Activities: Training will be module based followed by assessment after each module and written test at the end of term. Training activities include physical training, class room and extension lectures, study tours, syndicate discussions, class presentation, research papers, synopsis of the lecture delivered, conduct of Police Station inspection etc. Module will be as followed:-

Module	Activities	Duration	Venue
Module- 1	CRIMINAL CASE STUDIES Major Case Studies Missal Writing. Mock-Trail.	6 days	PTS Swat
Module- 2	Police Rules 1975, OGs , PGs & Standing Orders.	4 days	PTS Swat
Module- 3	ADMINISTRATIVE SUPERVISION & MANAGERIAL SKILLS 3.1 Role of Supervisory officer 3.2 Modern Management Concept 3.3 Formal and Informal Inspection* 3.4 Office Correspondence * One formal & one informal inspection of any Police Station must be carried out by each participant.	6 days	PTS Swat
Module- 4	CRIMINAL SCENE INVESTIGATION 4.1 Crime Scene Investigation (Theory) 4.2 Crime Scene Investigation (Practical) 4.3 Medical Jurisprudence 4.4 Interrogation/Interviews 4.5 Cellular Forensic	6 days	School of Investigation Peshawar Hayatabad
Module- 5	SECURITY & INTELLIGENCE 5.1 Intelligence 5.2 Terrorism and counter terrorism 5.3 Security 5.4 Preparation of Security Orders and Plan 5.5 Intelligence/ Surveillance Exercises (Practical)	6 days	School of Intelligence Abbottabad.
Module- 6	MODREN POLICING CONCEPT 6.1 Community Policing 6.2 Zero Tolerance Policing-Broken Window Concept	4 days	PTS Swat

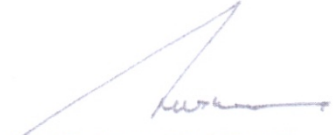
	6.3 Target Hardening 6.4 Neighborhood Watch 6.5 Problem oriented Policing 6.6 Fire Brigade Policing 6.7 Crime Analysis, Crime Mapping 6.8 Geo Tagging/Hotspot policing 6.9 ADR (DRC)		
Module- 7	HUMAN RIGHTS & PUBLIC RELATIONS 7.1 Fundamental Right in the Constitution of Islamic Republic of Pakistan 7.2 Handling of Vulnerable Groups 7.3 Victim Support and Witness Protection 7.4 Islamic Ethics 7.5 Public Relations	4 days	PTS Swat
Module- 8	RECENT ENACTMENTS AND COOPERATION WITH OTHER LEAs 8.1 KPK Sensitive Establishments & Vulnerable Places Ordinance 2014. 8.2 KPK Rented Buildings Ordinance 2014. 8.3 KPK Hotels Security Restriction Ordinance 2014. 8.4 Right to information Act 8.5 Right to Services Act 8.6 External Accountability Institution 8.7 Cooperation with Sister Law Enforcement Agencies 8.8 Relevant Sections of Mineral, Forest, Food Laws & Custom Acts.	4 days	PTS Swat
Module-9(I)	COMMUNICATION SKILLS 9.1 Media Management 9.2 Public Speaking 9.3 Power Point Presentation 9.4 Stress Management 9.5 Syndicate discussions	6 days	PTS Swat
Module-9(II)	GROUP RESEARCH PAPER 9.5 Research Methodology 9.6 Group discussion 9.7 Report Writing Allocation of topic (1 st week) Statement of problems & Outlines (3 rd week) 1 st Draft (6 th week) Final Draft (10 th week)	2 days	PTS Swat
Module- 10	COMPUTER LITERACY AND IT BASED POLICING TOOLS 10.1 Basics of Computer (Continues) 10.2 Microsoft World 10.3 Microsoft Power point 10.4 Basics of Internet 10.5 CRVS,VVS,IVS 10.6 E-Learning	Daily	PTS Swat

Module- 11	EXPLOSIVE HANDLING 11.1 Kinds of Explosives 11.2 Explosive Handling techniques	3 days	School of Explosive Handling Nowshera
Module- 12	PUBLIC DISORDER MANAGEMENT 12.1 Handling of Law & Order situation & negotiation with stakeholders. 12.2 Rescue & Evacuation Operation 12.3 Psychological issues 12.4 Vulnerable groups	3 days	School of Disorder & Riot Management Mardan
Module- 13	BASIC COUNTER TERRORISM TACTICS 13.1 Planning Operations & mock operations 13.2 Map Reading 13.3 GPS Navigation	3 days	School of Tactics Peshawar
Module- 14	PHYSICAL TRAINING 14.1 PT, Physical endurance (Running/jogging) 14.2 Basic techniques of self defence. 14.3 Fortnightly Cross country 14.4 Parade/Guard inspection 14.5 Weapon Handling 14.6 Firing practice (all weapons) 14.7 Weekly parade	Daily	PTS Swat

Note:- The whole course will be divided in two terms. There will be term break of three days.

12. Power to remove difficulties:-If any difficulty arises in giving effect to this order, the Provincial Police Officer may, by Notification, make such provisions as deemed appropriate.


13. Amendment:- All previous orders on the subject, to the extent of the provisions of this order, shall stand amended.


(NASIR KHAN DURRANI)
Provincial Police Officer
Khyber Pakhtunkhwa
Peshawar

No:- 376-455/ GB, dated Peshawar the 1st March 2016

Copy of the above is forwarded for information and necessary action to:

1. All Heads of Police Offices in Khyber Pakhtunkhwa;
2. PRO to PPO;
3. Registrar CPO.


(Muhammad Alam Shinwari) PSP
DIG Headquarters
Khyber Pakhtunkhwa
Peshawar



OFFICE OF THE
THE INSPECTOR GENERAL OF POLICE
KHYBER PAKHTUNKHWA
Central Police Office, Peshawar

STANDING ORDER NO. 04/2016
Issuance of Learner Permit and Driving License

This Standing Order is issued under Article 10 (3) of the Police Order, 2002 in order to address the public grievances expressed on the occasion of visit of the undersigned to the office of Deputy Inspector General of Police (Traffic).

General

1. The Standing Order is issued in addition to and not in derogation of Motor Vehicles Ordinance, 1965 and Motor Vehicles Rules, 1969.

Aim

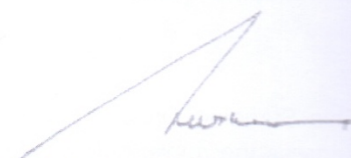
2. In order to prevent the arbitrary exercise of powers in issuance of driving licenses and to ensure the protection of life and property of citizenry against damage or loss caused by inexperienced and untrained drivers, it is necessary to formulate a swift, uniform, transparent and credible process which has been outlined in this Standing Order.

Procedure of Issuance of Driving License

3. The Licensing Authority shall not issue any kind of driving license to any applicant who is not holder of a learner permit for respective category of vehicle.
4. The condition of learner permit is made mandatory to prevent issuance of driving license to inexperienced / untrained drivers who may cause loss or damage to life and property of others.
5. The learner permit shall be given for the category of vehicle in respect of which Police is authorized to issue Driving License and for which application is given.
6. The licensing authority shall not exempt any applicant of the condition of holding learner permit except the previous license holders enumerated below:
 - a. Holder of a driving license issued by Army authorities;
 - b. Holder of a driving license issued by an officer authorized by the Government under the Motor Vehicle Ordinance, 1965 or any other law for the time being in force;
 - c. Holder of a license who has failed to renew it within stipulated time;
 - d. Holder of a foreign driving license;
7. The holders of a learner permit shall be eligible for appearing before the testing authority on completion of six weeks (42 days) provided he fulfills all other requirements to be qualified for holding a driving license as specified in the Motor Vehicle Ordinance, 1965 and Motor Vehicle Rules, 1969 or any other law for the time being in force.
8. The learner's permit shall be valid for a period of six (6) months as specified in Rule 19 of Motor Vehicle Rules, 1969.

Power to Remove Difficulty

9. If any difficulty arises in giving effect to this order, the Provincial Police Officer may by notification made such provisions as deemed appropriate.




(NASIR KHAN DURRANI)
Provincial Police Officer
Khyber Pakhtunkhwa
Peshawar

No:- 456-526 / GB, dated Peshawar the 11th March 2016

Copy for information and necessary action to:-

1. All Heads of Police Units, Khyber Pakhtunkhwa.
2. The Capital City Police Officer, Peshawar.
3. All Regional Police Officers, Khyber Pakhtunkhwa.
4. All District Police Officers, Khyber Pakhtunkhwa.
5. Director IT, CPO Peshawar with the direction to email scanned copy to all concerned.



(Muhammad Alam Shinwari) PSP
DIG Headquarters
Khyber Pakhtunkhwa
Peshawar

